

# **CONFECÇÕES FRAZÃO LDA**

## **AUDIT REPORT**

2022 GRS&RCS&OCS RECERTIFICATION

<b>License Number:</b>	CMPY-139873
<b>Client Name:</b>	CONFECÇÕES FRAZÃO LDA
<b>Client Contact:</b>	Mafalda Gonçalves mafalda.goncalves@frazao textil.com +351 913005872
<b>Facility Name/ Address:</b>	CONFECÇÕES FRAZÃO LDA Z.I. ARROTEIAS, RUA DAS FONTAINHAS N.º 181 4595-125 PAÇOS DE FERREIRA Portugal
<b>Audit Criteria:</b>	Global Recycled Standard 4.0 Organic Content Standard 3.0 Recycled Claim Standard 2.0
<b>Audit Activity:</b>	2022 GRS&RCS&OCS RECERTIFICATION
<b>Activity Number:</b>	ACTY-2022-523187
<b>Date(s) of Audit:</b>	CONFECÇÕES FRAZÃO LDA PAÇOS DE FERREIRA, Portugal Thursday, February 10, 2022 to Friday, February 11, 2022
<b>Auditor(s) (level):</b>	Silvia Rio (Lead Auditor, CONFECÇÕES FRAZÃO LDA, PAÇOS DE FERREIRA, Portugal) Filipa Barroso ASCA 21704569 (Observer, CONFECÇÕES FRAZÃO LDA, PAÇOS DE FERREIRA, Portugal)
<b>Scope of Certification:</b>	<p><b>Global Recycled Standard 4.0</b> Products to be certified: PRODUCT CATEGORY: Women's apparel; PRODUCT DETAILS: Trousers; MATERIAL COMPOSITION: As per current Scope certificates. Processing steps/activities: Manufacturing.</p> <p><b>Organic Content Standard 3.0</b> Products to be certified: PRODUCT CATEGORY: Women's apparel; PRODUCT DETAILS: Trousers; MATERIAL COMPOSITION: As per current Scope certificates. Processing steps/activities: Manufacturing.</p> <p><b>Recycled Claim Standard 2.0</b> Products to be certified: PRODUCT CATEGORY: Women's apparel; PRODUCT DETAILS: Trousers; MATERIAL COMPOSITION: As per current Scope certificates. Processing steps/activities: Manufacturing.</p>
<b>Scope of Audit:</b>	<p><b>Global Recycled Standard 4.0</b> Products to be certified: PRODUCT CATEGORY: Women's apparel; PRODUCT DETAILS: Trousers;</p>

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MATERIAL COMPOSITION: As per current Scope certificates.  
Processing steps/activities: Manufacturing.

**Organic Content Standard 3.0**

Products to be certified:

PRODUCT CATEGORY: Women's apparel;

PRODUCT DETAILS: Trousers;

MATERIAL COMPOSITION: As per current Scope certificates.

Processing steps/activities: Manufacturing.

**Recycled Claim Standard 2.0**

Products to be certified:

PRODUCT CATEGORY: Women's apparel;

PRODUCT DETAILS: Trousers;

MATERIAL COMPOSITION: As per current Scope certificates.

Processing steps/activities: Manufacturing.

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## OVERALL RESULT

Action Required

The management system was found to be effectively implemented although minor nonconformities were cited.

## EXECUTIVE SUMMARY

Upon the request of Confecções Frazão, Lda, who applied for GRS 4.0, RCS 2.0 and OCS 3.0 Re-certifications, an Audit was conducted by Intertek's Auditor Sílvia Rio on Thursday and Friday, February 10 to 11, at the facility Confecções Frazão.

The auditor audited the whole production line and supporting activities plus material and product storage and collected the data of material input and output, the environmental management as well as the social responsibilities management. Some documents were reviewed. Facility staffs were interviewed.

Here is summary of the audit.

### • **Recycle content requirements:**

Dedicated to the production of high-quality garments since 1984, Confecções Frazão produces: dresses, blouses, Trousers, shirts, suits, coats, etc., for Men, Women, and Children. Facility has the following industrial operations: reception of materials (woven, knitting) - modeling - cutting - sewing - pressing - final inspection - expedition. Facility is already certified since 2021. The company has an effective and precise ERP system that records all process stages since the beginning of the process (incoming goods), inventory, stock control, orders, until the end, dispatch, packing and expedition, the program can manage all external services and can provide precise information about products traceability. All in an integrated system. Facility has the well-developed process of formulated the internal number for each production. Has an inventory of incoming materials which include, product reference, weight, date of delivery, and batch. Facility provided an Internal Orders (auditor trace normal production order 20210088) in order to calculate the recycle content and volume reconciliation.

Organization had appropriate knowledge about pre- and post-consumer recycled content and their calculation process. Confecções Frazão, separate in their warehouse into trolleys the incoming GRS/RCS/OCS products according to origin Pre-consumer or Post-consumer. Facility has a procedure of maintaining records of the material input and output for each process, although the ERP keeps records of all inputs and outputs, in the production which was involved in calculation of mass balance. The roles and responsibilities are clearly defined for all staff and management. Facility had appointed Pedro Gonçalves (Manager) as a management representative for the overall compliance to the standard and recording system in place. Facility has already trained all responsible for handling recycled goods including communicate and trained the workers for the procedure implemented, auditor revised the training and the procedure in order to close the finding. Facility has in place a system to maintain an effective documented handling of customer complaints, including keeping a record of all complaints and remedial actions. Organization is not using logo, if they use, they will take approval from CB prior to use.

### • **Social requirements:**

Confecções Frazão, Lda is situated in Paços de Ferreira, established since 1984, facility is located at an industrial building with 3 main floors with total covered area of 1805 m<sup>2</sup>. There is a total of 88 workers on site all Portuguese. Youngest worker on site was 24 years old. Facility is affiliated to ANIVÉC-Textile Industry CBA. There is no union at this factory, in fact there are no employees declared to be affiliated to external union. All workers are treated equally in all matters and that there are adequate systems in place to ensure that no form of discrimination occurs either during recruitment or employment. There is a proper awareness of human resources department, for a rigorous analysis and validation of all the documentation submitted by employees, restricting the integration of children at work. 4 workers were interviewed from a chosen sample: 3 female employees and 1 male employee. From the sampled workers records to show wages and hours were taken for November 2021 (peak month), 4 for July 2021 (random month), 4 for January

2022 (last month paid). During interviews, the workers were satisfied with work conditions and did not report any concerns. Standard hours on site were on average 40 hours/week with 2 days off in every 7-day-period; Saturday and Sunday are rest days. Regular work Schedule is from Monday to Friday: 8:00am - 5:15pm with 1:15 hour lunch break and 10 min in the morning and afternoon. Auditor found overtime hours in sample, 1h per day, 5h per week and 10h per month in January and the other months auditor did not found any overtime. It was verified that wages are properly calculated and meet the category wage for the period, salaries are paid on time and benefits are according to law. There are systems in place to ensure that no form of discrimination occurs during the selection process, recruitment and training of new employees. Facility appointed Social responsible person, Pedro Gonçalves (Manager). Facility has internal services for health & safety management and provides work medicine services to employees. Facility keeps an accidents/incidents log with analysis and corrective actions. Facility has a risk evaluation per job position (2020), to minimize the risks and find adequate personal protective equipment, including noise Evaluation (2020), lightening Evaluation (2020). Facility does not use or stores chemical products. All production workshops have adequate number and appropriate types of fire extinguishers, fire hoses and Hydrants. All are visible, accessible, checked annually and posted with an instruction. Last inspection was performed in November 2021 valid till November 2022. All escape routes were unblocked, unobstructed and conspicuously marked. There is an automatic fire alarm and detection system for the building. Facility has implemented the self-protection measures against fire on buildings according to Portuguese law and is classified on 2nd risk category (emergency plan); fire drills are performed every year, nevertheless in 2021 the fire drill was not made it was postponed due to Covid-19 pandemic, fire drill will be scheduled in March 2022. Last evacuation report from 18th September 2020. At the moment facility does not have any worker trained in first aids. The company has a contingency plan for the COVID-19 pandemic. Alcohol gel and facial mask were available and provided free of charge to all, workers (in all work areas) and for visitors and cleaning of all workplaces, meeting rooms, toilets and social area was reinforced. The company guarantees the workers information regarding the respective plan, through training and information on the employee's information boards. The company defined one protect and segregated room for isolation of suspected cases of COVID-19.

• **Environmental requirements:**

Facility makes continuous improvements in their environmental performance and complies with all national and European laws and regulations. Facility has all permits and licenses that are relate to environmental management, are available and up to date. Facility controls indicators of energy use, consumptions of water, water and waste inventory management. Pedro Gonçalves (Manager) is the person in charge for environmental management. Facility has recycling practices: all the waste is segregated internally (textile scrap, paper, plastic, packages, metals, oils, etc.) are sent for recycling or proper disposal, through authorized companies and waste inventory submitted to the Portuguese Environmental Agency Platform, SILIAMB (Governmental program), last submission was send to SILIAMB on 20.04.2021. There are no air emissions or industrial water effluents.

• **Organic Content Requirements:**

Facility is already OCS 3.0 certified since 2021, all CCS procedure were effectively implemented and followed. Facility has a procedure for OCS productions, demonstrating that the procedures are being well applied and that the facility follows all the methodology requested by OCS certification. Facility has a well developed process of formulated the internal number for each production according to PO received from the client. Facility has a ERP that manages all products flow, all departments in all production stages and expedition. Facility maintains an inventory of incoming materials for all products. Facility developed a SOP to calculate the organic content and volume of reconciliation. Organization had appropriate knowledge regarding the organic materials, segregation, identification, and their calculation process. Facility has allocated, separated storage area for OCS, products that are placed in specific areas, all production lines are clean including Trolleys with certified material components, are properly identified and are placed in specified OCS areas. Facility has a procedure of maintaining records of the organic material input and output for each process in the production which was involved in calculation of mass balance. The roles and responsibilities are clearly defined for all staff and management, training were conducted to all workers, in all shifts. Facility had appointed Pedro Gonçalves (Manager) as a management representative for the overall compliance to the standard and a recording system in place. Facility has system in place to maintain a documented system for effective handling of customer complaints, including keeping a record of all complaints and remedial actions. All procedures were well implemented by facility according to records and documentation reviewed by the Auditor.

## FINDING SUMMARY

	Minor	Major	Critical
Issued during current activity	2	0	0
Closed from previous activities	4	1	0

## STATUS OF PREVIOUS AUDIT FINDINGS

**Follow-up on findings issued at previous audit:**

Non conformities raised at the last audit have been closed. No further actions required.

**Report on closure of previous findings:**

All findings from the previous audit were reviewed by auditor and all are closed during recertification audit.

**Findings from the previous activity that could not be closed:**

No

## FINDING DETAIL

<b>Finding #:</b> Finding 1130299 - 1	<b>Audit Criteria:</b> Global Recycled Standard 4.0	<b>Corrective Action Plan Due Date:</b> Friday, February 25, 2022	<b>Corrective Action Implementation Date:</b> Friday, March 11, 2022
<b>Issued By:</b> Sílvia Rio	<b>Classification:</b> Minor	<b>Document Ref#:</b> NA	<b>Action Required:</b> Submit corrective action plan

**Finding:**

Facility doesn't have workers trained on first aiders. Facility must provide adequate number of first aiders.

**Requirement:**

Others: B2.5c

Certified Organizations shall provide access to adequate medical assistance and facilities. This shall include appropriate first aid trained staff, adequate equipment and supplies) provided on-site. Management shall have procedures in place to give workers access to medical assistance in case of emergency. Management shall respect national law on medical assistance and first aid. In case of a work-related accident the employer should be responsible to ensure that the worker gets medical assistance; this may mean insurance to cover potential costs.

Portuguese DL 102/2009 of 10th September, regarding minimum prescriptions of health & safety conditions at workplace, article 20º states that companies must have adequate number of properly trained first aiders.

**Objective Evidence:**

Document review and workers interview

<b>Finding #:</b> Finding 1130299 - 2	<b>Audit Criteria:</b> Global Recycled Standard 4.0	<b>Corrective Action Plan Due Date:</b> Friday, February 25, 2022	<b>Corrective Action Implementation Date:</b> Friday, March 11, 2022
<b>Issued By:</b> Sílvia Rio	<b>Classification:</b> Minor	<b>Document Ref#:</b> NA	<b>Action Required:</b> Submit corrective action plan

**Finding:**

Facility did not perform annual fire drill. Factory shall perform fire drill at least once per year according to GRS requirements. Last fire drill was performed at September 2020 is according to their risk category and Portuguese local law.

**Requirement:**

Others: B2.5h

Certified Organizations shall provide adequate safeguards against fire, and shall ensure the strength, stability and safety of buildings and equipment, including residential facilities where provided.

**Local law:**

DL 220/2008, Act. 1532/2008 and Desp.2074/2009 regarding fire safety on buildings states that companies must evaluate fire risk category, implement emergency plan accordingly and perform fire drills periodically Portuguese DL 220/2008 Company must take the necessary measures to prevent risks and promote fire safety program.

**Objective Evidence:**

Document review



## EVIDENCE SUMMARY

### Conclusions

**Conformity with Audit Criteria and Effectiveness:**

Based on evidence observed, it is concluded that the management system was found to be effectively implemented although minor nonconformities were cited.

**Confirmation of Audit Scope, Audit Objectives, Reliability of Audit (including areas not audited and factors/obstacles encountered that may have decreased the reliability of this audit):**

**Confirmation of Audit Objectives:** Evaluation the continued fulfilment of all the requirements of the relevant management system standard or other normative document for renewal of the certification.

Evaluation of the effectiveness of the management system in its entirety in the light of internal and external changes and its continued relevance and applicability to the scope of certification, evaluation of demonstrated commitment to maintain the effectiveness and improvement of the management system in order to enhance overall performance as well as the effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system(s).

**Confirmation of Reliability of Audit:** Evaluation was conducted according audit plan, in time, processes and locations mentioned.

**Confirmation of Audit Scope:**

- Processing categories: Manufacturing – Packing – Warehousing – Trading

- Product categories: Unisex Apparel

Women's Apparel

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**Impact of Significant Changes (If Any):**

NA

**Additional information/unresolved issues:**

NA

## LEAD AUDITOR RECOMMENDATION

### Lead Auditor's Recommendation for Recycled Claim Standard 2.0

The management system is in conformity with the audit criteria and can be considered effective in assuring that objectives will be met. Therefore, re-certification is recommended.

### Lead Auditor's Recommendation for Organic Content Standard 3.0

The management system is in conformity with the audit criteria and can be considered effective in assuring that objectives will be met. Therefore, re-certification is recommended.

### Lead Auditor's Recommendation for Global Recycled Standard 4.0

The nonconformity(ies) identified do not jeopardize the certification of the management system. Re-certification is therefore recommended pending acceptance of the corrective action plan(s) for identified nonconformity(ies).

## OTHER OR ADDITIONAL LEAD AUDITOR RECOMMENDATION

No additional lead auditor recommendation.

## CLIENT ACKNOWLEDGEMENT

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<b>Client Representative Name and Address:</b>	Pedro Gonçalves pedro.goncalves@frazao textil.com
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<b>Acknowledged By:</b>	CONFECÇÕES FRAZÃO LDA
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This report is based on a sample of evidence collected during the audit; therefore the results and conclusions include an element of uncertainty. This report and all its content is subject to an independent review prior to a decision concerning the awarding or renewal of certification.